

Hotel Staff Dress Policy

1.20

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Policy Statement

Professional appearance and name tags easily identify individuals as hotel staff. Every Hotel employee must wear a professional name tag or have a logo uniform shirt. A professional appearance is required for all hotel employees.

Front Desk Personnel

- ❖ Professional name tag affixed to shirt or blouse
- ❖ Professional appearance
- ❖ No open-toe shoes
- ❖ No torn or faded jeans
- ❖ No shorts
- ❖ No sleeveless shirts, blouses, or dresses
- ❖ No shirts or blouses with advertisements, slogans, or pictures

Housekeeping and non-Administrative Personnel

- ❖ Closed-toe shoes
- ❖ Housekeeping - t shirts, polo shirts, long pants, dress shorts (length must come to the knee)
- ❖ Maintenance personnel - t shirts, polo shirts, long pants